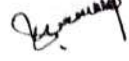






Proceeding of the IQAC meeting held on 27/04/2019 at 11 Am in the B.N. College premises under the Presidentship of Dr. Dhruba Chakraborty, Principal, B.N. College, Dhubri.

Member Present:

1. Dr. DhrubaChakraborty : Chairman 
2. Dr. GautamCh. Roy : Assistant Co-ordinator 
3. Dr. Samuel Sheikh : Assistant Co-ordinator 
4. Prof. Abdul Motleb Mondol : Member
5. Prof. Motior Rahman : Member 
6. Dr. Mousumi Bhattacharjee : Member 
7. Prof. Noor Hussain : Member 
8. Prof. Sudarshan Roy : Member 
9. Prof. Rafiul Karim Mollah : Member 
10. Sri. Nagendra Nath Roy : Member from Management Committee
11. Smt Subrata Baruah : Member from Alumni
12. Smt. Alaka Patowary : Member from Employer
13. Dr. Susmita Sen Gupta : Co-ordinator 
14. Nazrin Zaman : Student member Nazrin Zaman

Resolution

Resolution1:

Read and confirmed the resolutions adopted in the IQAC meeting held on 12/02/2019

Action taken report of the previous meeting held on 12/02/2019

Description of resolutions taken	Action taken
Resolution 1: Discussed threadbare and resolved that more stress should be given to Peer Learning and Mentoring of the students. Dr. G. Ch. Roy, Assistant coordinator, IQAC and Dr. S. Sheikh, Assistant coordinator, IQAC are entrusted to monitor these activities.	Implemented
Resolution 2: Discussed and resolved that the Students' feedback for the session 2018-19 will be collected in the month of April 2019. Dr. G. Ch. Roy, Assistant coordinator, IQAC and Dr. S. Sheikh, Assistant coordinator, IQAC are entrusted to monitor this activity.	Implemented
Resolution 3: Discussed and resolved that a percentage of Seats will be reserved for the students from other states in the next admission.	Partially Implemented
Resolution 4: Discussed and resolved that all the departments will be asked to submit the Action Taken Report on Diagnostic Test held in the last session, to the IQAC within March 2019.	Implemented
Resolution 5: Discussed and resolved that a few institutions namely, IITG, SIRD, District Industry Office will be contacted to start incubation center in the college.	Partially Implemented
Resolution 6: Discussed and resolved that a few workshops on Industry Academia Innovation practices will be organized. The Pundibari Agricultural University will be contacted for this purpose.	Partially Implemented
Resolution 7: Discussed and resolved that 'Code of ethics to check malpractices and plagiarism in Research', that has been approved in the Research Cell, B.N. College, Dhubri, will be placed to GB for final approval. Honorable Principal Sir is requested to do the needful.	Implemented
Resolution 8: Discussed and resolved a lecture Programme will be organized by the	Yet to be

students who have attended the 'Hands on Training' for college students on Analysis of Environmental Parameters - Soil and Water Analysis at NERIWALM. Mr. Dipangkar Borah, Assistant Professor in Physics is entrusted to organize the same.	Implemented
Resolution 9: Discussed and resolved that a few 'Cancer Awareness Programme' will be organized in and around Dhubri sub-division. Mr. Abdullah, Associate Professor & HOD, Arabic department is entrusted to do the needful.	Implemented
Resolution 10: Discussed and resolved that more classrooms will be converted to ICT enabled for the better classroom teaching. Honorable Principal Sir is requested to do the needful.	Partially Implemented
Resolution 11: Discussed and resolved that a budget allocation for purchasing books is to be incorporated in the annual budget of the College. Honorable Principal Sir is requested to do the needful.	Implemented
Resolution 12: Discussed and resolved that library attendance of teachers will be checked weakly from March 2019. Honourable Principal Sir is requested to do the needful.	Implemented
Resolution 13: Discussed and resolved that inter-departmental communication will be carried out through internet as per as possible. Honorable Principal Sir is requested to do the needful.	Yet to be Implemented
Resolution 14: Discussed and resolved that one Poster Making Competition will be held on International Woman Day (8 th March). The Woman forum of the college is entrusted to do the same.	Implemented
Resolution 15: Discussed and resolved that one Drama Competition will be organized in the 1 st week of June, 2019. The Cultural and Sports Committee is entrusted to organize the same.	Yet to be Implemented
Resolution 16: Discussed and resolved that an Energy Audit of the College will be carried out for the session 2018-2019. Mr. R.K. Mollah, Assistant Professor in physics is entrusted to do the needful.	Implemented
Resolution 17: Discussed and resolved that a green Audit of the college will be carried out with the assistance of Nature's Beckon. Honorable Principal is requested to contact the director, Nature's Beckon to start the same.	Partially Implemented
Resolution 18: Discussed and resolved that the college will adopt a village as a part of extension activity. Dr. R. Alom, In-charge, NSS unit of B.N. College is entrusted to do the needful as early as possible.	Partially Implemented
Resolution 19: Discussed and resolved that college will reimburse 50% of the registration fees to the faculty members who will successfully complete the FDP on MOODLE (23 rd to 2 th March, 2019) organized by the college in collaboration with IIT G.	Implemented
Resolution 20: Discussed and resolved that an Internal Academic and Administrative audit of the college will be done in the current session. The coordinator and the assistant coordinators of the IQAC are entrusted to do the needful.	Implemented

Resolution 2

Discussed threadbare and resolved that an Interface meeting will be held with the Principal's office as a part of the Internal Academic and Administrative Audit on 29/04/2019 at 2.30 pm. The coordinator, IQAC is entrusted to do the needful.

Resolution 3

After the detailed discussion on the report of the Academic part of the Internal Audit, it has been resolved that few departments need further monitoring related to various departmental activities. The Coordinator and the assistant Coordinators, IQAC are entrusted to visit those departments and assist them for their academic improvement.

Resolution 4

After the detailed discussion on the 'New regulation of CBCS under Gauhati University', it has been proposed that a workshop on the aforesaid regulation will be organised on 03/05/2019 at 2.30 pm. The coordinator, IQAC is entrusted to do the needful.